

# **LINWOOD QUARRY**

## **TERMS OF REFERENCE FOR THE JOINT WORKING GROUP**

### **Introduction**

Boral Resources (SA) Ltd, the operators of Linwood Quarry recognises the importance of stakeholder engagement in managing and sustaining its business operations.

A genuine commitment to effectively engage with stakeholders has been undertaken by Boral, through its 'joint working group' model.

Stakeholders with an immediate interest over the quarry, including local residents from Hallett Cove and Marino, local government officers and elected members, EPA officers and Boral representatives have been identified as candidates for the joint working group.

### **Objectives of the Joint Working Group**

- Create a forum for discussion and exchange of information related to the Linwood Quarry operations
- Raise issues of community interest or concern and work together to develop appropriate mitigation measures to minimise any impacts on the community
- Act as a two-way communication link between Boral and the local community, providing a vehicle to communicate and receive information about Linwood Quarry operations.

### **Role of the Joint Working Group**

The joint working group will operate within a consultative framework. Boral will carefully consider all input from the group in light of the overall business objectives and requirements.

The key functions of the Joint Working Group are to:

- provide a representative view of the different stakeholder interests and in particular neighbouring residents of Linwood Quarry i.e. from Hallett Cove and Marino;
- identify and communicate any community issues or concerns about Linwood Quarry operations; and
- listen, share and consider the range of views, interests and issues related to the Quarry with a purpose of making appropriate recommendations on how issues may be addressed for the overall benefit of stakeholders.

### **Membership**

To ensure the broad interests of all stakeholders are represented by the Joint Working Group and to maintain a reasonable sized group, appropriate to a 'working group' model, membership of the group will be restricted to a maximum of 15 people.

The makeup of the membership is suggested to include:

- Up to 4 resident representatives and 2 nominated proxies from Hallett Cove
- Up to 4 resident representatives and 2 nominated proxies from Marino
- 1 representative from the EPA
- 1 representative from PIRSA

- 1 Council representative and 1 nominated proxy from the City of Marion
- Up to 3 Boral representatives.

### **Observers**

Other community representatives may attend the meeting as observers, to listen to but not participate in the joint working group discussions.

Open to the public meetings will be held between Joint Working Group meetings to provide opportunities for all individual public members to attend. These will be publicised in accordance with the Linwood Quarry communications plan.

### **Meeting Schedule**

Joint Working Groups will be held every six months. A meeting schedule will be developed and reviewed on an annual basis.

Date and times of future Joint Working Group meetings

- Wednesday February, 17<sup>th</sup> 2010 at 5.30pm at the Baptist Community Centre
- Wednesday August, 18<sup>th</sup> 2010 at 5.30pm at the Baptist Community Centre

### **Meeting Mechanisms**

- Attendance at the Joint Working Group meetings is by invitation and only members will receive minutes, agendas and other documentation relating to Linwood Quarry in advance of each meeting. (A minimum of two weeks advance notice is required).
- Copies of the minutes of each meeting will however, be published on the Boral / Linwood Quarry website once these have been distributed to Joint Working Group members and the minutes validated as being accurate.
- Boral will take responsibility for all organizational requirements associated with the meetings including: organising the venue, chairing the meetings, taking minutes, distributing the agenda and meeting minutes to all Joint Working Group members and publishing the minutes on the Boral website.