

Emu Plains Recycling Driver Induction - 2020

ALWAYS...

NEVER...

CRITICAL SITE RULES

<p>Wear PPE (Personal Protective Equipment)</p> <p>Minimum req'd: Hard Hat, Safety Glasses, Hi Vis Long sleeves, Long pants, Steel toe capped boots</p>		<p>Enter stockyard or tipping area without positive communications</p>	
<p>Obey site signage</p>		<p>Exit your vehicle or drive whilst body is raised greater than 1m</p>	
<p>Give way to HME (Heavy Mobile Equipment)</p>		<p>Use MED's (Mobile Electronic Devices) i.e. mobile phones</p>	
<p>Follow Boral directions & report hazards / incidents</p>		<p>Use the grain chute to remove material from the body</p>	
<p>Tip in designated area & maintain safe tipping zone</p>		<p>Climb onto / into a vehicle body or yourself between body and tailgate/chassis</p>	
<p>Wear your seatbelt while driving on site</p>		<p>Exit your vehicle outside of designated areas (see site plan)</p>	

We believe that everybody working on this site has the right to return home safely at the end of each day. These instructions are in place to prevent injury to you and others working on this site. Failure to follow these instructions risks putting people at risk and such can result in you being banned from site. Should you have any questions or are unsure at any time please contact the site supervisor.

Driver / Contractor Declaration: I acknowledge that I have read and understood the information provided in this driver induction and that I have been provided with a copy. I agree to comply with Boral (NSW/ACT) HSE policies and procedures, behave in a way that will not cause harm to myself & others and follow all reasonable safety instructions.

<p>Driver's Name:</p>	<p>Representing:</p>
<p>Driver's Signature:</p>	<p>Date:</p>

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Site Plan



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Additional Site Rules

Emergency Response Procedure

- Stay Calm
- Contact Boral Weighbridge by phone (02 4735 2998) or UHF Radio on UHF 10
- State Clearly
EMERGENCY EMERGENCY EMERGENCY
YOUR NAME, TYPE OF EMERGENCY, LOCATION & A BRIEF DESCRIPTION
- Follow instructions & directions from site personnel
- Emu Plains Emergency assembly area is located at (see site map)
- Keep radio talk to a minimum to ensure communication channels are open in case of emergency

General

- Drivers (or pedestrians) must NOT exit their vehicle in the tipping area. The only designated points for exiting a truck vehicle are as marked on the site map.
- No vehicle or pedestrian is to be within 5 metres to rear or 19 metres to the side of a truck/dog when tipping
- Communicate to Boral site personnel if you have an issue & remain within your vehicle i.e. truck bogged or broken down
- Do not use mobile phones / Ipads / tablets or other Mobile Electronic Devices (MEDs) other than UHF radios, in HME or in operating areas. Refer to Boral Manager/Supervisor for any concerns
- You may be recorded on site through CCTV surveillance equipment
- Ensure you complied with Chain of Responsibility requirements during loading and / or delivery
- Be aware that Boral conducts drug and alcohol testing – this may include yourself as part of a blanket or random testing regime. If you are suspected of being under the influence, the site has the right to investigate and request for cause testing. To continue to operate on site, you must abide by Boral instructions for drug and alcohol testing.
- Always use 3 points of contact when getting in or out of truck cabin
- No children or pets are allowed onto site
- All trucks must pass through the wheel wash facility before leaving site
- Ensure vehicles are free of loose material and all loads covered before leaving site
- No engine brakes are to be used on site

Sales

- Do not adjust loads on the weighbridge – only use designated area as per site map/signage
- Drivers are NOT permitted to access their tailgate or the grain chute to partially remove material from their load if overloaded – you will be directed to the appropriate designated tip off area and be required to tip off the full load.
- In NSW/ACT Quarries and Recycling when a truck enters the weighbridge if they are within 500kg of their target weight Boral will docket the load - there will be no option to top up.
- No Truck will be loaded if they do not have a tarp. All tarps must be retracted upon arrival at exit weighbridge and closed again before leaving site

Receivals

- Call weighbridge on UHF before driving slowly onto entry bridge
- All overloaded trucks will be notified, weights recorded & an email will be sent to Cartage Company advising of overloads. Multiple overloads may result with a ban from site and a fee being charged.
- All receivals trucks must stop at the designated tailgate & drawbar cleaning area (see site map)
- No Truck will be unloaded if they do not have a tarp. All tarps must be retracted upon arrival at weighbridge for inspection of load

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Appendix A – Truck Entry & Exit Rules & Routes

- All truck movements to or from the quarry are restricted to the following transport routes and times (refer to maps):

Between 5am to 7am AND 6pm to 10pm, the ONLY route allowed is:	
Railway Street, Lee Street, Smith Street, Old Bathurst Road, Great Western Highway, Mulgoa Road	Map 1
Between 7am and 6pm, you may use the above route or the following two routes:	
Railway Street, Lee Street, Smith Street, Old Bathurst Road, Great Western Highway, Russell Street (South), M4 Motorway	Map 2
Railway Street, Lee Street, Smith Street, Old Bathurst Road, Russell Street (North & South), M4 Motorway	Map 3

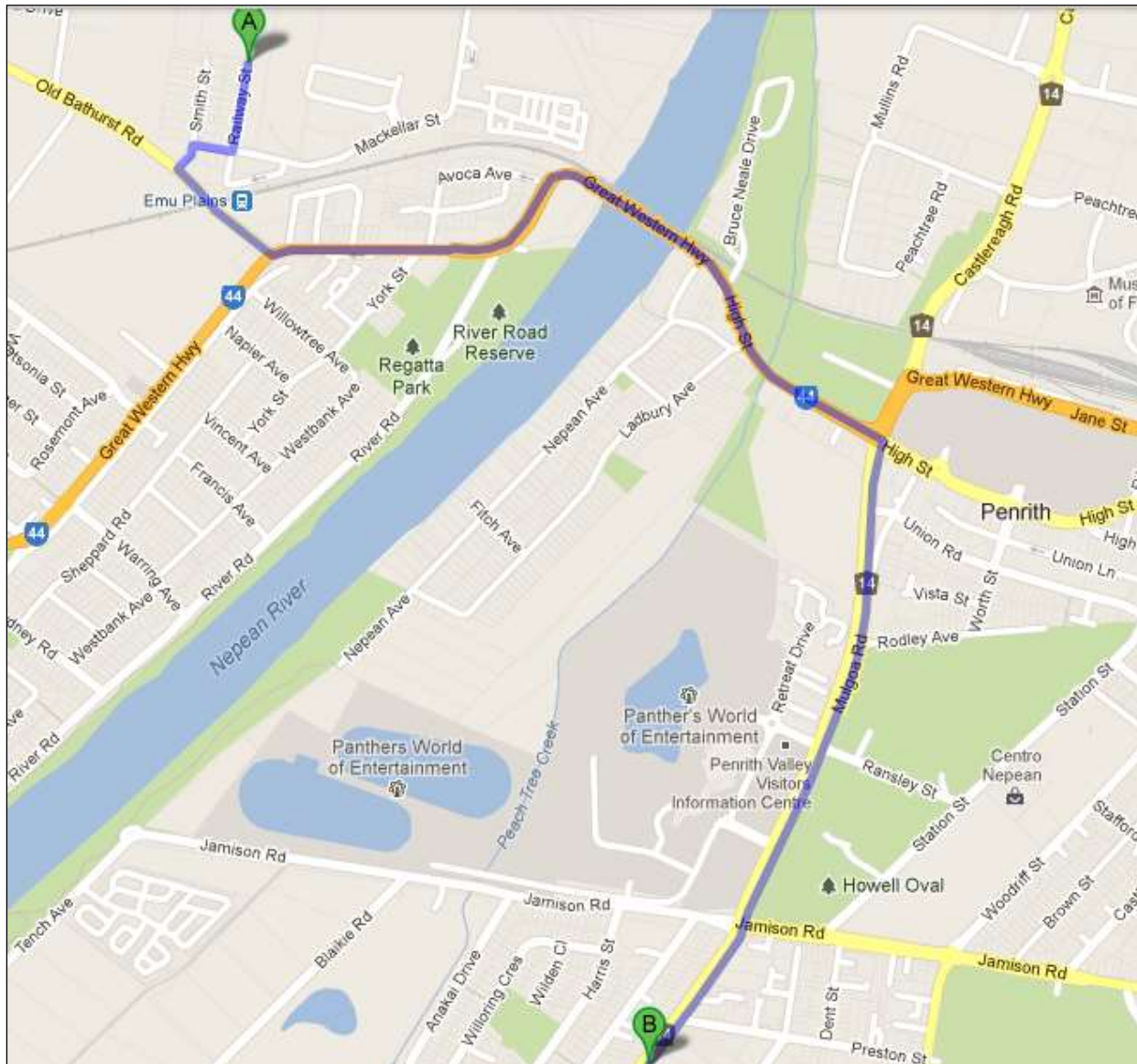
- No vehicles carrying product to or from plant is permitted to enter / leave site other than between the hours of 5am and 10pm, Monday to Friday and 5am to 5pm, Saturday.
- No vehicle is to use its engine brakes when approaching or leaving the facility as well as when on site.

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Map 1

Times: 5am to 7am & 6pm to 10pm

Route: Railway Street, Lee Street, Smith Street, Old Bathurst Road, Great Western Highway, Mulgoa Road

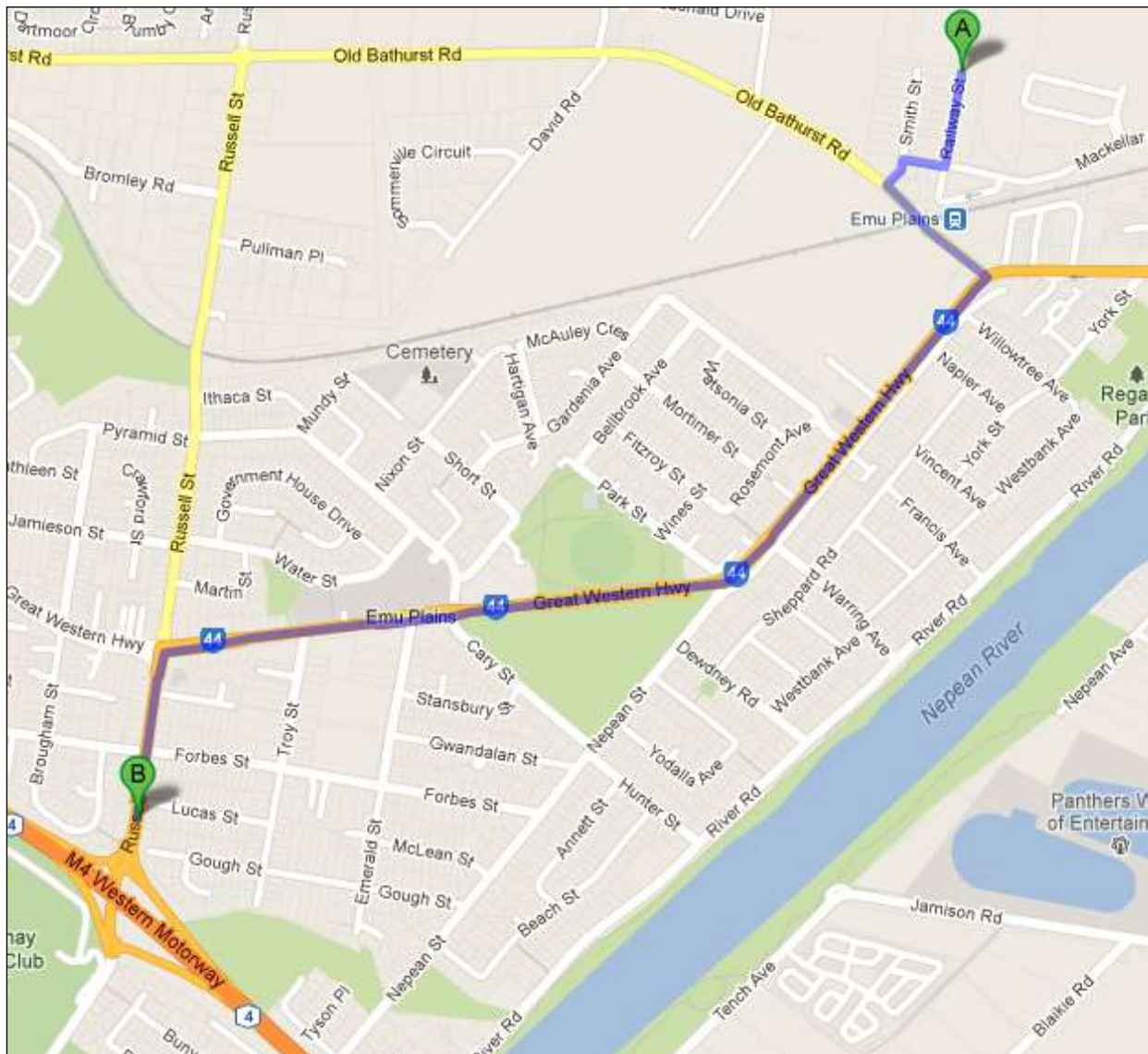


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Map 2

Times: 7am to 6pm

Route: Railway Street, Lee Street, Smith Street, Old Bathurst Road, Great Western Highway, Russell Street (South), M4 Motorway



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Map 3

Times: 7am to 6pm

Route: Railway Street, Lee Street, Smith Street, Old Bathurst Road, Russell Street (North & South), M4 Motorway

